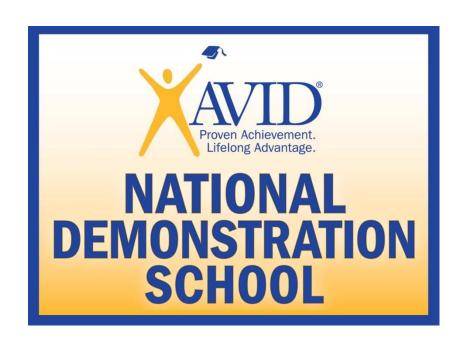
FOSSIL RIDGE HIGH SCHOOL



AVID HANDBOOK 2021-2022

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Welcome to Fossil Ridge High School AVID!

The AVID system at Fossil Ridge High School is one of the BEST AVID systems in the country and has been named a National Demonstration Campus by AVID Center! This means schools from around the country look to FRHS AVID as an example of how AVID works and changes the trajectory of our students to be College Bound and prepared for success!

This handbook is designed to provide you the "nuts and bolts" of communication, system requirements and expectation of AVID at FRHS! Please keep this handbook in your AVID binder through-out the year as a reference. NEVER hesitate to ask your AVID teacher for assistance.

AVID is a community of people who are all striving to help students give and achieve their absolute best! We LOVE for our families to be involved and be a part of their child's education and activities! Please contact your AVID elective teacher to offer your time or talents!

We look forward to be a part of your journey to College!!

FRHS AVID Faculty:

Alicia Morton - Dean of FRHS Academics-Administrator for AVID

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Amber Womble – AVID Coordinator, AVID Elective Teacher 12th Grade

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Jennifer Stinson – AVID Elective Teacher 10th and 11th Grade

<u>jennifer.stinson@kellerisd.net</u>

Zachary Smith – AVID Elective Teacher 11th Grade All Male Class

<u>Zachary.smith@kellerisd.net</u>

What does it mean to be an AVID student at FRHS?

Servant Leadership: AVID students at FRHS are leaders in the classroom, in their school activities, and in the community. AVID students serve their community through hard work, determination and being a good role model to other students. AVID students are involved on and off campus and have character above reproach.

Respect: AVID students show respect for their teachers, their family, their friends, their community and themselves.

<u>Integrity</u>: AVID students represent FRHS AVID on and off campus. AVID students should make decisions and demonstrate behavior that is positive and trustworthy.

<u>Academic:</u> AVID students focus on their academics and strive for a successful future! AVID students take challenging classes and practice their AVID strategies to improve their success.

Family: AVID students are bound together as a family with a common purpose of striving for success, overcoming obstacles and depending on each other to support them through their high school career and beyond. AVID students not only give back to their classmates, but pave the way for success for the next generation.

Grateful: AVID students are grateful for opportunities presented to them and show their gratitude through respect, community service, kindness and sharing their gifts with all of those around them.

Supplies

If you need assistance obtaining ANY Supplies, please email your AVID Elective Teacher or notify the Counseling office.



ALL AVID students $9^{th} - 11^{th}$ grade will carry all their belongings in a 2 Inch Binder. ALL subjects for A and B days will be contained in this binder. AVID teachers work with content teachers to ensure the AVID organizational system and content classroom requirements work together for student success.

Students should keep all graded work, notes, test, quizzes and reference material in their AVID binder. The only folder allowed in this binder is 1 homework folder in the front of the binder. The binder should not have any loose papers. All papers should be 3-hole punched and placed in the appropriate section for the binder.

Students are given the option to keep notes in a spiral to stay organized. Students must have a separate spiral for each content class.

AVID Seniors will begin to develop an organizational structure for college. This can include the binder as 1 option. The Senior AVID Elective teacher will provide all options during the first week of school.

BINDERS MUST BE A MINIMUM OF 2 Inches!

These can be found in the Office Supply section of Walmart and Target.



The Agenda

Each AVID student is required to maintain an Agenda. This agenda will be used to manage time, map out projects and provide a structure to extra-curricular activities and community service.

9th and 10th grade students will receive a Fossil Ridge AVID Agenda as part of their AVID Fees. Agendas are \$5.

11th and 12th grade students will provide their own agenda. They are allowed to purchase a Fossil Ridge AVID Agenda if they wish. Electronic Agendas/phone calendars are not acceptable.

Binder Contents

Needed Binder Contents:

- Good quality, 2 INCH, 3-ring binder, 2" rings with pocket inserts
- 8 colored dividers with tabs to separate each academic class including AVID for all core class/elective classes that use notes and graded work.
- 4 single subject spirals for notes for each core/or elective with notes. MAKE SURE YOU CHECK WITH YOUR CONTENT TEACHERS AS THEY MAY REQUIRE YOU TO KEEP NOTES IN AN INTERACTIVE JOURNAL.
- Homework Folder-Optional
- Zipper pouch to store supplies (3-hole punched heavy duty zip-lock bags will also work)
- Two or more pens of EACH color (blue, black and red)
- Two or more sharpened pencils
- Colored Pencils
- Notebook paper
- Post it notes
- Pink Block Eraser
- Highlighter (multiple colors)
- Glue Sticks at least 2
- 4 or more dry erase markers- for the classroom
- Sheet protectors 1 package
- Optional: Portable hole punch for 3 ring binder (sold to fit in binder, in stapler section, resembles a ruler) or whole punch for your home.
- Whole Savers (reinforcers) for notebook paper
- Tissue for the classroom

Stay Connected

Remind App

AVID uses Remind texts as a way to stay connected, communicate announcements, share calendars of events, access documents and provide web links.

If your student does not use a cell phone, they can also use the Remind Website.

Your AVID Elective teacher will provide the grade level code to join these groups.

Community Service

Being a positive role model in the community along with making life long community connections provides endless possibilities to AVID Students. Colleges look at community service involvement for admission as well as scholarship opportunities.

AVID students are <u>required</u> to perform community service hours as part of their grade for the elective course. AVID works closely with community organizations and schools to provide opportunities to all of our AVID students.

Requirements:

Freshmen – 1st semester 4 hours each; 3rd 9-weeks 6 hours; 4th 9-weeks 8 hours

Sophomore – 8 hours every 9-weeks (total of 16 hours per semester)

Junior/Senior – 10 hours every 9-weeks (total of 20 hours per semester)

Fossil Ridge clubs use X2VOL.com to register and record all community service hours for students. Each AVID student will register with X2VOL.com to maintain their service record.



Ointellivol CREATE YOUR X2VOL.COM ACCOUNT:

- 1. Search for x2vol.com
- 2. Click "JOIN"
- 3. Find Fossil Ridge High School
- 4. Enter Name/Student ID
- 5. Complete Registration Information
- 6. Enter any settings you desire to target certain opportunities
- 7. Choose your graduating class
- 8. Complete registration
- 9. Log into your New Account
- 10. Click on "Groups and Goals"
- 11. Click on "My Groups and Goals"
- 12. Click on Green Button "Add a Group"
- 13. Type "AVID" in the search Menu
- 14. Select the Appropriate AVID Group
 - a. Freshmen –AVID Class of 2025
 - b. Sophomore AVID Class of 2024
 - c. Junior AVID Class of 2023
 - d. Senior AVID Class of 2022

AVID Fees

AVID attempts to provide options to cover student's fees for the year. There will be options to make payments and fundraise to cover the AVID expenses. If your family needs special accommodations and payment plans, TALK TO YOUR TEACHER. THE COST WILL NOT INTERFERE WITH YOUR PARTICIPATION IN AVID!! AVID Fees are available to pay directly online using the Keller ISD Webstore (3% Processing fee will be added), or may be paid by check or cash. If there are any concerns regarding fees, please contact Amber Womble to discuss payment options.

Freshmen \$45: \$15.00 AVID Shirt, \$30.00 Field Trips, \$10 Induction and activity fees, \$5 agenda

Sophomore \$60: \$15.00 AVID Shirt, \$30.00 Field Trips, \$10 Induction and activity fees, \$5 agenda

<u>Juniors \$170:</u> \$15.00 AVID Shirt, \$15.00 Day Field Trip, \$130 Overnight Field Trip, \$10 Induction/Activity Fees (\$5.00 Optional Agenda)

<u>Seniors \$200</u>: \$20.00 Personalized AVID Senior Shirt, \$130 Overnight Field Trip, \$20.00 AVID Graduation Stole, \$30 Induction/Banquet/Activity Fees (\$5.00 Optional Agenda); NOTE: Tickets for Senior AVID Banquet will be available in the Spring Semester for purchase.

To Pay Using Keller Webstore:

- 1. Go to www.kellerisd.net
- 2. Go to Quick Links
- 3. Click on "Webstore"
- 4. Enter Student's ID # for Username and Last Name (case sensitive) for Password
- 5. Click on your student's name
- 6. Click on Items at My student's school
- 7. Click on Clubs and Organizations
- 8. Click "AVID"
- 9. Select the items you want to purchase
- 10. Go to Check Out to Pay

^{*} IF YOU PLAN TO PARTICIPATE IN THE FUNDRAISER PLEASE WAIT TO PAY ONLINE UNTIL THE FUNDRAISER IS CONCLUDED AND YOUR CREDITS HAVE BEEN APPLIED TO DETERMINE YOUR TOTAL!*

Field Trips/College Visits

PLEASE NOTE – AVID FEES CAN BE COVERED THROUGH THE DONATION FUNDRAISER (IF STUDENT PARTICIPATES) HELD IN AUGUST/SEPTEMBER. ALL STUDENT PROFITS WILL BE APPLIED DIRECTLY TOWARD YOUR STUDENT'S EXPENSES

One of the GREATEST Benefits of AVID is attending college visits! The cost of college visits will be charged separately to your student's account. Field trip costs can be covered through student fundraising efforts.

Costs include meals, transportation and activities:

Freshmen Costs: \$15 – Spring, \$15 – Spring

Sophomore Costs: \$15 – Fall, \$15 – Spring

Junior Costs: \$15 – Fall, \$130 – Spring: Overnight in Texas (multiple college visits)

Senior Costs: \$130 – Fall: Overnight in Texas (multiple college visits)

Attending College visits for AVID field trips is a privilege of AVID students. AVID students on college visits are representing FRHS, AVID and Keller ISD. Students must be in dress code, pay attention and be respectful of college tour guides and admissions staff. AVID students should not linger in the back of the group, be late to meeting places, or display any behavior that is disrespectful or in violation of the KISD code of conduct. Students should not be on phones, talking with others while tour guides are talking or ask any inappropriate questions. Any issues with be addressed with the AVID student's parents/guardians and FRHS administration. Extreme violations will result in removal from the AVID elective.

College Visit Dress Code: Jeans (no holes) or shorts (no shorter than 2 inches above knee) and AVID shirt.

No Leggings, Jeggings, Yoga Pants, Nike shorts, jeans with holes (distressed), or short dresses are permitted. If a student arrives to the visit out of dress code, they will not be allowed to attend the visit.

<u>Mentor Program</u>

Each FRHS AVID Student will select and request a mentor at FRHS. This mentor should be ANY faculty member at FRHS and a person that the AVID student feels comfortable speaking to and checking in with 3 times each 9 weeks. This programs provides added support for each AVID student during the year in addition to their AVID elective teacher.

AVID students will receive a grade for checking in with their mentor and turning in their Mentor Monitoring form each 9 week grading period. Setting dates, times and showing up to the appointment will be the responsibility of the AVID student.

Classroom Expectations

AVID students are expected to be positive role models in all classes. AVID students should sit at the front of the classroom when possible, have required supplies and assignments and meet classroom expectations. Behavior, academic honesty and hard work are expected from all AVID students. AVID students go above and beyond what is required for them in order to meet their academic and personal goals. Students should arrive EACH DAY with their 3 inch binder, agenda and notes for A and B day classes.

Students should communicate with their teachers, mentor and AVID teacher about any academic concerns. All schedule adjustments or issues must be approved by the AVID elective teacher. Failure to maintain a rigorous class schedule and give 100% in classes can result in probation or removal from the AVID elective class.

AVID Classroom Expectations

AVID students will arrive with ALL of AVID supplies to class including Binder, Agenda, Notes and Tutorial Request Forms. Students should travel from class to class with these items. Students will not be allowed to go to their locker to get their supplies for AVID Checks. AVID supply and strategy checks are intended to monitor the student's regular use and practice of AVID strategies. Failure to repeatedly utilize and practice AVID strategies could result in removal from the AVID elective class.

AVID students should feel like the AVID classroom is a safe place to learn, socialize and get support. AVID students are expected to respect the other cultures and interests of all AVID students.

Digital Expectations

AVID students are expected to follow all school and program guidelines while using e-learning platforms. Students should be mindful that online scheduled meetings are to be treated just as in-person meetings. Please make sure you are representing yourself like you would to college admissions or an employer. Our AVID students must maintain professionalism while online.

Dress Code/School Polícies

AVID students are expected to follow school dress code and policies. Repeated dress code violations and infractions with school policy can result in probation or removal from the AVID elective class.

Attendance

AVID students are expected to be on time and present in all of their AVID classes. Excessive tardies or unexcused absences can result in probation or removal from the AVID Elective class. Students who skip classes,

have truancies or have lost credit for a class due to absences will be placed on probation and could be removed from AVID.

AP Exams

AVID students are college bound students. When an AVID student takes an AP class, they are expected to complete the course by taking the AP exam. Showing completion of the class by taking this exam is necessary for colleges and universities to show effort, determination and a growth mindset.

Required Forms

Please complete the attached forms and return to your AVID elective teacher. If you have any questions or need clarification regarding any of the topics in the AVID handbook or KISD policies, please contact your student's AVID elective teacher or the AVID Coordinator.

You have been provided 1 copy to return to AVID and another copy of the form for your records.

Student Contract (Freshmen – Juniors)
FRHS Senior AVID Contract
AVID Photo Release Form – Needed for AVID National Demonstration
Office

AVID STUDENT CONTRACT

Parent Signature

Fossii Ridge High School 2021-2022	
Name of Student	
Date Enrolled in AVID (Month/Year)	
AVID is a system, which prepares students for four	r-year college eligibility.
Student Goals:	
 Academic Success in college preparatory classes. Successful completion of college eligibility requiremed. Enrollment in four-year college or university after high 	
Student Responsibilities:	
truancy. Truancy (skipping) and excessive tardies can 2. Maintain the AVID binder with assignment/graded p. 3. Complete all homework assignments and commit to 4. Maintain enrollment in college preparatory courses.	apers, daily notes, quizzes etc. at least 2 hours of homework per night. er college entrance exams as needed for my grade level. en needed. ors to ensure my success. level. or grade level.
Student Agreement:	
year, and that I will be allowed to remain in the AVID system also acknowledge it is my goal to remain in the AVID elective	wn success. I understand that in order to give fair premaining enrolled in the AVID elective class for at least one
Student Signature	Date

Date

AVID STUDENT CONTRACT (student copy)

Fossil Ridge High School 2021-2022
Name of Student
Date Enrolled in AVID (Month/Year)
AVID is a system, which prepares students for four-year college eligibility.
Student Goals:
 Academic Success in college preparatory classes. Successful completion of college eligibility requirements. Enrollment in four-year college or university after high school.
Student Responsibilities:
 Maintain satisfactory citizenship and attendance in all classes. This includes tardies and missing class due to truancy. Truancy (skipping) and excessive tardies can result in removal from AVID. Maintain the AVID binder with assignment/graded papers, daily notes, quizzes etc. Complete all homework assignments and commit to at least 2 hours of homework per night. Maintain enrollment in college preparatory courses. Register and take AP exams, PSAT, SAT, ACT and other college entrance exams as needed for my grade level. Maintain an 85 average or higher in all courses. Attend teacher lead tutorials for content classes when needed. Communicate my needs to my teachers and counselors to ensure my success. Complete the required AVID strategies for my grade level. Represent AVID with integrity and respect and character above reproach to the school and community.
agree to accept enrollment into the AVID elective class, which will offer academic support. I want to succeed, and I understand that I must take individual responsibility for my own success. I understand that in order to give fair consideration to my involvement with AVID, I must commit to remaining enrolled in the AVID elective class for at least one year, and that I will be allowed to remain in the AVID system only if I meet the student responsibilities outlined above. I also acknowledge it is my goal to remain in the AVID elective throughout high school in order to achieve my college goals. I have read the AVID student handbook and acknowledge my intention to represent AVID and myself as a positive role model to my fellow classmates, my family and my community.
Student Signature Date

Parent Signature

Date

AVID Senior Contract 2021-2022

AVID Seniors are the leaders in and out of the classroom at Fossil Ridge High School. Clear expectations and the ability to correct and amend behaviors and habits help AVID Seniors become prepared for the college environment. While it is not expected for our young adults to be perfect, we do strive for acceptable behavior, attendance and academic pursuits. The following guidelines and expectations are set for FRHS AVID Seniors:

<u>Attendance</u> – AVID Seniors should be present and on time to class whenever possible. If a senior is habitually absent or is losing credit for a course or failing a course due to absences, they will be removed from AVID.

<u>Truancy/Skipping Class</u> - AVID Seniors should set an example of excellence in and out of their classes. Any truancy or skipping class is not acceptable.

Grades – AVID Seniors are responsible for monitoring and keeping all grades to a passing level or above.

<u>Missing work</u> – AVID Seniors will be held accountable for missing or late work per KISD policy. If students turn in work beyond the deadline of this policy, it will not be counted as a grade.

<u>Tutorials</u> – AVID Seniors are expected to attend tutorials for all subjects if they are struggling with a class or have missed class due to absences. Students are expected to attend and receive assistance when needed for their course work.

<u>Rigor-</u> AVID Seniors are required to take classes with Rigor, including AP courses. Any schedule changes that occur that effect the rigor of a student's course work must be approved by the AVID Coordinator. Failure to maintain rigor in a student's schedule can result in removal from the AVID Elective class.

<u>Behavior</u> – AVID Seniors should exhibit classroom behavior beyond reproach. Behavioral issues will require parent contact and could result in dismissal from the AVID Elective class. This includes behavior in and out of the classroom. Students must comply with the KISD Student code of conduct.

<u>Dress Code</u>- AVID Seniors should comply with Keller ISD dress code and any rules set by KISD Administration.

<u>College Binder</u> – AVID Seniors are responsible for keeping and updating their college binder as appropriate. ALL college application deadlines and grades will come from this binder. The student must print and organize their information for all grading sessions. If the binder is not in the appropriate location and updated per assignment, the grade will be marked incomplete or missing.

<u>Agendas</u> – AVID Senior agendas must be kept in a planner. These planners must be used consistently to backward map and track all assignments and activities.

I understand the requirements and expectation of AVID Seniors at FRHS. I understand any issues with the above listed requirements can result in probation or removal from the AVID elective class.

Student Name Printed:	
Student Signature	Date
Parent/Guardian Signature	

AVID Senior Contract (student copy)

AVID Seniors are the leaders in and out of the classroom at Fossil Ridge High School. Clear expectations and the ability to correct and amend behaviors and habits help AVID Seniors become prepared for the college environment. While it is not expected for our young adults to be perfect, we do strive for acceptable behavior, attendance and academic pursuits. The following guidelines and expectations are set for FRHS AVID Seniors:

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I understand the requirements and expectation of AVID Seniors at FRHS. I understand any issues with the above listed requirements can result in probation or removal from the AVID elective class.

Student Name Printed:	
Student Signature	Date
Parent/Guardian Signature	Date

AVID Photo Release 2021-2022

Authorization to Reproduce Physical Likeness

For good and valuable consideration, the receipt of which AVID Center is acknowledged, I hereby expressly grant to AVID Center and its employees, agents and assigns, the right to photograph me and use my picture, silhouette, and other reproductions of my physical likeness (as the same may appear in any still camera photograph and/or film or video tape), in and in connection with the exhibition, theatrically, on television or otherwise, of any motion picture or video tape in which the same may be used and incorporated, and also in the advertising, and/or publicizing, of any such motion picture or video tape, but not limited to television, theatrical motion pictures, commercials, industrial representations, or related printed materials.

I further give the said company the right to reproduce in any manner whatsoever any recording made by said company of my voice and all instrumental, musical or other sound effects produced by me. And give said company the right to reproduce any written material submitted.

I hereby certify and represent that I have read the foregoing and fully understand the meaning and effect thereof, intending to be legally bound, I have hereunto set my hand to this.

Date	
Printed Name	
Address	
Phone	
Signature	
(If minor, Signature of parent or guardian)	

AVID Photo Release (student copy)

Authorization to Reproduce Physical Likeness

For good and valuable consideration, the receipt of which AVID Center is acknowledged, I hereby expressly grant to AVID Center and its employees, agents and assigns, the right to photograph me and use my picture, silhouette, and other reproductions of my physical likeness (as the same may appear in any still camera photograph and/or film or video tape), in and in connection with the exhibition, theatrically, on television or otherwise, of any motion picture or video tape in which the same may be used and incorporated, and also in the advertising, and/or publicizing, of any such motion picture or video tape, but not limited to television, theatrical motion pictures, commercials, industrial representations, or related printed materials.

I further give the said company the right to reproduce in any manner whatsoever any recording made by said company of my voice and all instrumental, musical or other sound effects produced by me. And give said company the right to reproduce any written material submitted.

I hereby certify and represent that I have read the foregoing and fully understand the meaning and effect thereof, intending to be legally bound, I have hereunto set my hand to this.

Date		
Printed Name		
Address		
Phone		
Signature		
(If minor, Signature of parent or guardian)		

AVID Digital Expectations Fossil Ridge High School

Student's First and Last Name:	Teacher:
Being enrolled in the AVID Elective is an honor and a privileg who have been accepted into this course. This contract is in these standards.	tended to make both students and parents aware of
I understand that participating in the Fossil Ridge High Schoot the following terms below.	ol AVID Program, and signing this contract, I agree to
I am expected to attend scheduled meetings. This start time.	
times.	and guest speakers with kindness and respect at all
raise hand).	called upon (you can ask questions in the chat box or
 I am expected to practice good digital citizenship s I will not copy or plagiarize work of others 	kills.
 I am expected to work and attend meetings in a quincludes a professional background (how would you supervisor to see your space?) 	· · · · · · · · · · · · · · · · · · ·
I am expected to dress appropriately when meetir school?	ng as a group. Think-how would I dress to go to
 I understand it is my responsibility to communicat during a scheduled meeting. 	e with my teacher if at any time I cannot be present
 I will not share codes, passwords, or links to meeting 	ngs with anyone outside of our immediate group.
I have read and understand the Fossil Ridge AVID Program D and expectations.	pigital Expectations and agree to meet the standards
Student Signature:	Date:
Parent Signature:	Date:

AVID Digital Expectations Fossil Ridge High School (student copy)

Student's First and Last Name: ______ Teacher: _____

Being enrolled in the AVID Elective is an honor and a privilege. Certain standards are expected of all students who have been accepted into this course. This contract is intended to make both students and parents aware of these standards.
I understand that participating in the Fossil Ridge High School AVID Program, and signing this contract, I agree to the following terms below.
 I am expected to attend scheduled meetings. This includes logging in 2-3 minutes before the posted start time.
 I am expected to treat classmates, teacher, tutors, and guest speakers with kindness and respect at al times.
 I am expected to watch all assigned videos and read all assigned material before group meetings. I am expected to stay muted in all meetings until called upon (you can ask questions in the chat box or raise hand).
 I am expected to practice good digital citizenship skills. I will not copy or plagiarize work of others
I am expected to work and attend meetings in a quiet, well-lit and distraction free setting. This also includes a professional background (how would you want your college admission counselor or supervisor to see your space?)
■ I am expected to dress appropriately when meeting as a group. Think-how would I dress to go to school?
 I understand it is my responsibility to communicate with my teacher if at any time I cannot be present during a scheduled meeting.
I will not share codes, passwords, or links to meetings with anyone outside of our immediate group.
I have read and understand the Fossil Ridge AVID Program Digital Expectations and agree to meet the standards and expectations.
Student Signature: Date:
Parent Signature: Date: